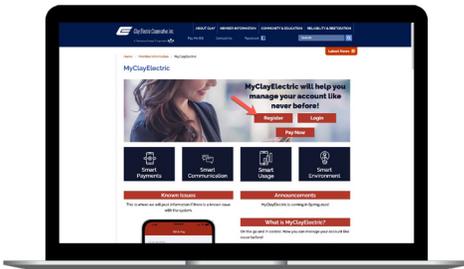
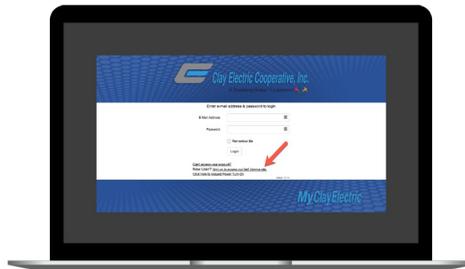


STEP 1



Visit www.clayelectric.com/MyClayElectric and click on the **Register** button.

STEP 2



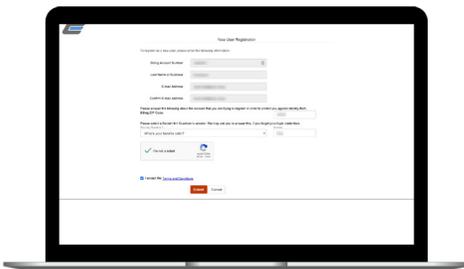
From the MyClayElectric login screen, click on **Sign up to access our Self Service site**.

STEP 3



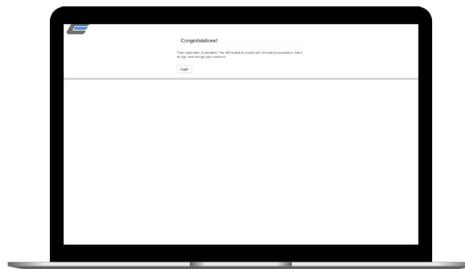
Fill out the registration form completely and click the **Submit** button.

STEP 4



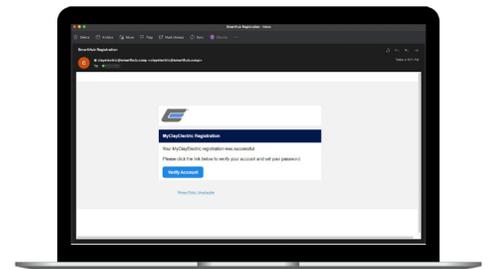
Enter your billing zip code, security question answer, check the **I'm Not a Robot** box, and accept Terms & Conditions. Click **Submit**.

STEP 5



When successful, you'll get a congratulations notification.

STEP 6



Check your inbox for an email that will contain a button asking you to **Verify Your Account**.

STEP 7



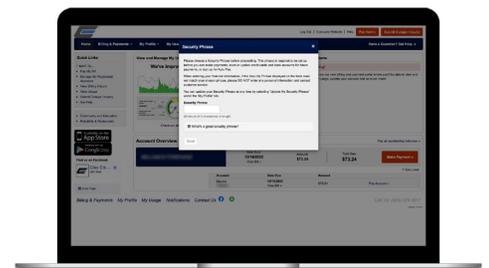
The next screen will ask you to change your password, which must be 8-15 characters (1 uppercase, 1 number, & 1 special character).

STEP 8



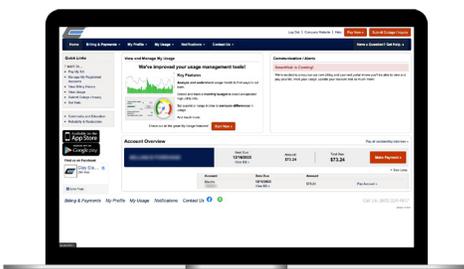
After you set your password, you'll be asked if you want to try Paperless Billing. Click **Yes** and **Submit** to activate.

STEP 9



The final step will be to set your security phrase. This is required to set up Auto Pay and store payment information.

STEP 10



Congratulations! You have successfully registered your account. Browse around and see all the ways to save time and money.