

How To Register Your MyClayElectric Account (Web)

STEP 1



Visit www.clayelectric.com/MyClayElectric and click on the Register button.



STEP 2



From the MyClayElectric login screen, click on Sign up to access our Self Service site. **STEP 3**



Fill out the registration form completely and click the Submit button.

STEP 4



Enter your billing zip code, security question answer, check the I'm Not a Robot box, and accept Terms & Conditions. Click Submit.

STEP 7

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The next screen will ask you to change your password, which must be 8-15 characters (1 uppercase, 1 number, & 1 special character).

STEP 10



Congratulations! You have successfully registered your account. Browse around and see all the ways to save time and money.



When successful, you'll get a congratulations notification.

STEP 8



After you set your password, you'll be asked if you want to try Paperless Billing. Click Yes and Submit to activate.

STEP 6



Check your inbox for an email that will contain a button asking you to Verify Your Account.

STEP 9



The final step will be to set your security phrase. This is required to set up Auto Pay and store payment information.

